Skippers Booster Club Meeting Minutes  
October 9\(^{th}\), 2018  
Minnetonka Writing Center

**Attendees:** Traci Peterson, Carol Koyonen, Mary Rivers, Sue Cruikshank, Shannon Heupel, Angie Trapnell, Christine Galbreath, Sani O’Brien

**Call to Order:** Meeting was called to order by Traci Peterson at 6:51 p.m.

**Activities Distribution:** $100 was distributed to each of the following clubs: Model UN, Knowledge Bowl, Settlers of Catan Club, Women in Stem, Yo-Yo Club, Girls Basketball, Girls Vollyball, Backpack Tutoring, Legacy 2019

**Activities Director Report:**
- Submitted grant to Hennepin County for turf project
  - Probably have a response in January

**Co-President’s Report:**
- Homecoming Parade
  - Thank you for walking in the parade
  - Thank you to Lori for securing the boat
  - Sent a thank you to boat company
- Sue had thank you notes printed
  - They will be available in the store if you need some
- Stacy wrote thank you notes to the 3 in memorium donations
- Still having some confusion around the punch passes
  - Shannon sent a reminder email
- Please keep recruiting board members
  - Invite them to a meeting, spread the word!

**Vice President’s Report:** None

**Secretary’s Report:**
- Carol motioned the approval of the September meeting minutes. Shannon seconded the motion. Board voted and motion carries. Minutes were approved.
- 2018-2019 meeting dates
  - 11/13, 01/08, 02/12, 03/12, 04/09, 05/14, 06/18
Treasurer’s Report:
- Distributed the Profit and Loss & bank reconciliation for club and senior party
- Continuing to work on splitting in RevTrak
- Insurance was paid
- Outstanding expenses to be paid to Sani
- Paid the clothing invoice

Communication’s Report:
- Will update social media with Evereve information
  - Has been in one Peachjar, will do it again
  - Denise will send email to volunteers

Committee Reports:

Membership/Website:
- Current membership – 79 donors, $10,575 plus a new one for $500 and 2 equaling $125
- Since September 27th, one donation
- Will put a list of donors in the store or right outside of the store
- In RevTrak, will do 2 different codes for PNO tickets and Just Donate so they aren’t confused or counted as tickets sold
  - Mary will work with RevTrak
  - Taxes will only be charged if we hit $20,000

Booster Store:
- Revel systems are all running smoothly
- Will roll out gift cards on November 1st
  - Will have a card & envelope in a stand
  - 100 gift cards will be available to start
  - We will not track the cards
- Will have a table set up at Tour de Tables on November 16th
- Denise and Nicholle won’t be returning next year, please help recruit
- Lori and Beth have the holiday items ordered and have committed to some spring things
  - Will look at inventory after conferences
- Sales are about $15,000 higher this year as compared to last year
  - Sales are about $70,000 thru September and last year we were at $55,000
  - Homecoming sales were big this year
    - Possibly the later date? Weather?
  - Will have extended hours for conferences
Volunteer Coordinator:
- Everything is going smoothly
- Denise reported that all daily volunteer slots are full as well as conferences

Fundraising:
- Evereve event will be on October 28th, 3-5:30 pm
  - We receive 15% back on sales
- Paint the Town Campaign
  - On hold until spring
    - Owner had a baby
    - Weather not cooperating
    - Have kids help to fulfill their volunteer hours
  - Mary looked into tax to make it an even $25 – charge $23.25

Senior Party
- Few new sponsors, currently have 25
- $11,000 value in auction items
- Parent’s Night Out at Peak Travel on November 1st, 2018
  - Cast & Cru can donate food, just can’t serve it
    - Looking into options
    - Talking to Olive’s about donating pizza
    - Talk to Narrows about bartending
  - Looking to secure an MC for the night
  - Site 32 auctions won’t accept RevTrak
    - Was hoping for a way to pay online
    - Will have items available for pick up at PNO
  - Sue will put auction link on social media
  - Looking for PNO volunteers
- Starting a student advisory committee for senior party
  - Encourage peers to buy tickets early
  - Have incentives
  - Will have an input on food and entertainment
- Mary looking into promoting Juniors into buying leftover bibs at a discounted price

Old Business: None

New Business: None

Adjourn: Meeting adjourned by Traci at 8:28 p.m.